

# BRITISH GLIDING ASSOCIATION

## MINUTES OF THE BRITISH GLIDING ASSOCIATION EXECUTIVE COMMITTEE CONFERENCE CALL HELD ON THE 4<sup>th</sup> APRIL 2016

### PRESENT:

Peter Harvey - Chairman  
Nick Bowers  
Bill Craig  
Charlie Jordan  
Dave Latimer  
George Metcalfe  
Andy Perkins – Vice Chairman  
Tony Smith – Treasurer and Company Secretary

### IN ATTENDANCE:

Pete Stratten – Chief Executive

### APOLOGIES:

Neil Goudie  
Lisa Humphries

### 14/16 MINUTES OF THE PREVIOUS MEETING

The notes from the 26<sup>th</sup> February 2016 meeting were approved and will be signed by the chairman at the next opportunity.

### 15/16 EXECUTIVE COMMITTEE PLANS 2016

Peter Harvey welcomed Charlie Jordan and Tony Smith as new Directors. He went on to propose that the Executive Committee should continue to utilise a mix of conference calls and where more appropriate centrally located face to face meetings including a full day workshop in the autumn. All those present agreed with the proposal.

### 16/16 STRATEGY DEVELOPMENT - UPDATE

George Metcalfe reminded those present of the context of the proposed strategy development. It was noted and agreed that the work aims to develop a position that is popularly supported as the views of the membership and will identify necessary changes to the BGA's organization, infrastructure and external relationships. The strategy work is not an attempt to suggest what gliding should be. George Metcalfe went on to describe progress to date in forming a starting point for discussion with clubs, the immediate next steps of obtaining views from Executive Committee and sub-committee members, and plans to follow that with direct individual contact with all club chairmen. It is anticipated that patterns will emerge from these discussions that can be distilled and summarized ahead of further discussion with club management in the autumn.

**Status: Closed**

### 17/16 POST AUDIT REVIEW

Tony Smith reported on a review that he carried out at the request of the Executive Committee in response to observations raised during the audit around unreconciled minor differences between the debtor balance in the OM system and in Sage, and internal controls in relation to segregation of duties. In his comprehensive 31 March 2016 report to the BGA chairman, Tony Smith concluded that it is possible to reconcile the debtors balance between Sage and the OM system, but this is a time consuming exercise and in his opinion would be of little tangible benefit, and that in his opinion the BGA has appropriate internal controls in place that are commensurate with a business of its size and complexity. Those present accepted the review findings with thanks.

**Status: Closed**

18/16 MANAGEMENT ACCOUNTS

Tony Smith spoke to previously circulated first quarter management accounts summary and detail which were accepted by those present. Peter Harvey noted the revised format and thanked Peter Bishop and Tony Smith for their efforts.

**Status: Closed**

19/16 ACTION AGAINST THE BGA – UPDATE

Pete Stratten spoke to previously circulated detail noting that the claim against the BGA in respect of maintenance activity had been struck out at the County Court, London on 17<sup>th</sup> February 2016 with costs to be paid by the claimant.

**Status: Closed**

20/16 AIRSPACE CHANGE PROCESS CHALLENGE CONTINGENCY FUNDING

Those present discussed and agreed in principle that to protect the interests of gliding, subject to careful consideration of the detail, the BGA will support and contribute financially to an appropriate challenge to a significantly flawed airspace change decision that may emerge and require action at relatively short notice. It was agreed by those present that member clubs would be advised of any subsequent decision to contribute funding to any such challenge.

**Status: Open**

21/16 EUROPEAN GLIDING CHAMPIONSHIP 2017 LASHAM – UPDATE

Peter Harvey reported that elements within the EGC operational agreement need further consideration and that he would follow that up; that Russell Cheetham of the Competitions Committee had replaced Matt Cook on the competition organisation support team; and that once Peter Harvey had discussed points of detail with Russell Cheetham, the Heads of Agreement document would be signed. George Metcalfe noted that the potential maximum financial exposure to the BGA is unclear. Pete Harvey agreed to obtain a copy of the EGC 2017 budget for Executive Committee consideration.

**Status: Open Action: Peter Harvey Due: May 2016**

22/16 AoB

- a) Air Cadet Gliding. Noting recent announcements by the MoD in respect of Air Cadet gliding, Nick Bowers asked if any further developments had emerged. Pete Stratten noted ongoing BGA engagement with the Air Cadet gliding management team; potential opportunities as the Air Cadets have updated their internal guidance to local Air Cadet Squadrons to specifically include BGA clubs (subject to stated DBS, instructor recency and other requirements); and ongoing communication with BGA clubs via club chairmen as and when substantive developments occur.
- b) Accident Reporting. Nick Bowers sought confirmation that incident and accident data would continue to be available following UK adoption of EU accident reporting requirements. Pete Stratten noted dialogue with CAA during which BGA expressed strong views that that the BGA SMS should continue to have access to relevant data and therefore gliding should continue to report using its internal systems and that that the anticipated EU-wide online reporting portal could be informed centrally. Discussion is ongoing.
- c) RAeC and Mall Event. Peter Harvey reported that the RAeC had awarded the BGA two tickets for a 'Patrons' event celebrating the 90<sup>th</sup> birthday of Her Majesty Queen Elizabeth to be held in The Mall this summer. The tickets, paid for by the BGA, would be allocated to volunteers.

The date and time of the next meeting will be agreed with the Executive Committee by email.