

British Gliding Association Information for Gliding Clubs in England and Wales

The Disclosure and Barring Service (DBS) checks REPLACE the Criminal Record Bureau (CRB) checks.

The DBS applications can be made by post or online. Information about what is required and the best option for your club can be obtained from Momentum which is the agency used by the BGA. They can be contacted on 01603 819135.

The DBS has one additional aspect which was not a part of the CRB process. Firstly DBS operates an Updating Service for those who have made applications for the DBS check which does what it says - provides updates on an individual's DBS status post the initial check. This information is updated on a weekly basis.

Additionally, for those who are volunteers (which the majority of those amongst the BGA clubs who require DBS checks will be) this service is **FREE** and will continue to be so provided as long as the person remains a volunteer renews their membership of this service annually (DBS will send out a reminder to you in good time).

Below is the information from the DBS website:

The Disclosure and Barring Service (DBS) update service lets applicants keep their DBS certificates up to date online and allows employers to check a certificate online.

How to register

You can register online as soon as you have your application form reference number. You can ask for the number when you apply for your DBS check (this is the DBS recommended route)

Or you can wait and register with your certificate number when you receive your DBS certificate. If so, ***you must do so within 19 days of the certificate being issued.***

You can view your details online once you've registered.

To check the progress of your DBS certificate use the DBS tracking service.

Registration lasts for 1 year and costs £13 per year (payable by debit or credit card only). **There's no charge if you're a volunteer.**

You'll get an ID number with your registration that you need to log on to the service.

When you join, you'll get an online account that lets you:

take your certificate from one job to the next

give employers permission to check your certificate online, and see who has checked it

add or remove a certificate

Employers and other organisations

Employers and other organisations can check someone's DBS certificate status online and get a result straight away.

There's no registration process or fee for employers to check a certificate online, but employers must:

be legally entitled to carry out a check

have the worker's permission

DBS Update Service website link : <https://www.gov.uk/dbs-update-service>

DBS customer services

customerservices@dbs.gsi.gov.uk

Telephone: 0300 0200 190

Welsh: 0300 0200 191

Minicom: 0300 0200 192

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