**CODE OF CONDUCT**

**POLICY STATEMENT**

# Introduction

A code of conduct sets out guidance for members of an organisation when there are is a potential dilemma between alternative ‘right’ courses of action.

Sets of codes of conduct might collectively be known as an ethical policy and can often encompass business values in which case they may be known as statement of business practice or a set of business principles and can then be used as a management tool for establishing and articulating the corporate values, responsibilities, obligations, and ethical ambitions of an organisation and the way it functions. Further information, should you require it, is available from the Institute of Business Ethics website <http://www.ibe.org.uk/>

# Example Code of Conduct Policy Statement

The sample Policy Statement on the next page has been provided for clubs to use as the basis of their own statement.

**Statement of Intent**

(‘the Club’) believes that Club members, their guests and visitors to the club are entitled to expect courtesy, consideration and to be able to operate within a culture of safety. The development and maintenance of such a safety culture relies on everyone being able to trust one another, and for each person to show consideration and to have a duty of care for fellow participants. To this end, the Club Management Committee expects certain minimum standards of behaviour from Club members, their guests and visitors to the Club. This includes a responsibility for all Club members, their guests and visitors, to bring to the attention of any Club official any situation which is believed to constitute a hazard, so that adequate mitigation can be applied, or risk of exposure to the hazard can be removed.

**Policy**

The club is affiliated to the British Gliding Association (BGA) and operates in accordance with the requirements of the BGA and the Air Navigation Order. Members of the club are required to conform to the Laws and Rules/Recommended Practices as published by the British Gliding Association together with the rules and regulations particular to the club. Members must accept that safety of operation is the highest priority of the club.

This sports club is fully committed to safeguarding the wellbeing of its members. Every individual in the club should, at all times, show respect and understanding for their rights, safety and welfare, and conduct themselves in a way that reflects these principles.

This policy was adopted at a meeting of held on

Signed on behalf of the Management Committee

Role of signatory (e.g. Chair etc)